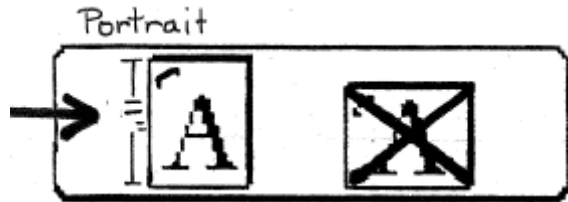


Stapling Instructions for Konica 7155

LETTER SIZE PAPER

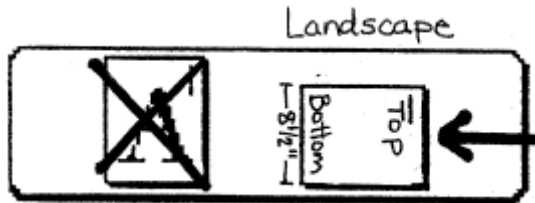
1. In the AutoFeed tray, insert paper in the “Portrait” position (11” side).



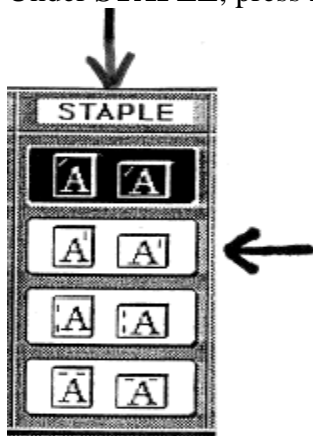
2. Press **STAPLE SORT**.
3. Enter # of copies.
4. Press **START**.
5. Press **AUTO RESET** when done.

LEGAL SIZE PAPER

1. In the AutoFeed tray, insert paper in the “Landscape” position (8-1/2” side) using the bottom end of the pages NOT the top part (Heading) of the pages.



2. Press **STAPLE SORT**.
3. Press **OUTPUT APPLI**.
4. Under **STAPLE**, press 2nd feature from top.



5. Enter # of copies.
6. Press **OK**.
7. Press **AUTO RESET** when done.