

TAX COUNTY CODE (Use first four letters of county name) AREA (One) BOOK SECTION (One) NW North West Metro, E East Metro, SES Southeast Sub, DE Douglas/Elbert, OSM Outside Metro

CITY, SUB AREA, ADDRESS NUM, AD DIRECTION (N,E,S,W), PROPERTY NAME, STREET NAME (Do Not Abbreviate), ST TYPE, ZIP CODE, SALE PRICE, PRICE PER UNIT/RM, TOTAL UNITS/Rooms

GRID INFORMATION: NS DIR (One), NS#, EW DIR (One), EW#

TYPE (One) (2nd Book Sort): MP Mobile Home Park, HO Hotel, MO Motel, BB Bed/Breakfast, CV Convention, RS Resort, LC Lodge/Cabins, CA Campgrounds/RV Parks

HOTEL/MOTEL INFORMATION: TOTALSF, ROOMS, MIN ROOM RATE, MAX ROOM RATE, AVGDAILY RATE, ANNUAL OCCUPANCY%, ANNUAL OCCUPANCY YR, AFFILIATE NAME, PROPERTY RATING # Stars/Diamonds

LOAN INFORMATION: LOAN BALANCE, AS OF DATE, LOAN TYPE (Existing Financing) (One), CONV, FR Fixed, FMHHA, VR Varib, ED Economic Dev Admin, SB Small Business Admin, P Private, WR Wrap, IL Inst Lnd Cont, OT Other, INTEREST RATE, PAYMENT, PAYM PER (One), M Month, S Semi-A, Q Quarter, A Annual, PMT INCLUDES, P I T I (Circle which apply), CALL DATE, DUE DATE, ASSUME Y Yes, TOTAL ASM DEBT, TOTAL DEBT, TERMS (Up to 5), OC Own Carry, W Wrap, CV Conv, BO Bond, A Assume, C Cash, EX Exchange, OT Other, IL Inst Lnd Cont, LO Lease/Option, SB Small Business Admin, MINIMUM DOWN, ADDITIONAL TERMS (Enter assum info or any other Special Financing not indicated above)

MOBILE HOME PARKS INFORMATION: PADS FINISHED#, SINGLE #, DOUBLE #, DRATE, RENT INCLUDES (Which apply), W Water, S Sewer, E Electric, G Gas, STORAGE SHED, FENCED STORAGE, OFF STREET Parking, RENTAL PERMITTED, PARK OWNED UNITS#, PO RATE \$, Avg Per Mo, PARK RATING # Stars

ADDITIONAL INFORMATION: RESTAURANT, COFFEE SHOP, LOUNGE, RETAIL SHOPS, MEETING RMS #, MR CAPACITY #, BALLROOM Y Yes, BR SIZE

PROPERTY INFORMATION: ACRES, SQFT, ZONING, GROUND LEASE Y Yes, ANNUAL RATE, EXPANDABLE Y Yes, CONSTRUCTION TYPE, YOC (Year Built), LAST RENOVATED (Yr), BUILDINGS (# of), FLOORS (# of Firs), RE TAXES, TX YR

INVESTMENT INFORMATION: ANNUAL OPERATING DATA, INCOME, ACTUAL YEAR, PJ Projected, ROOMS/PAD Inc, FOOD INCOME, BEV INCOME, OTHER INCOME, TOTAL INCOME, ANN OCC RATE, COST GOODS Sold, DEPARTMENT EXP, GRS OPER INCOME, OPERATING EXP, FIXED EXPENSE, RESERVE REPL, NET OPER INCOME, DEBT SERVICE, CASH FLOW, CAP RATE

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INCLUSIONS (Up to 16): BA Balcony/Patio, BS Billboard Signage, CH Club House, CT Cable TV, CR Computer Reservation Sys, DM Deferred Maintenance, EA Environmental Audit Avail, EF Elevator Freight, EP Elevator Passenger, EX Exercise Room, FR Franchise, FS Fire Sprinkler System, GR Game Room, HA Handicap Access, HS Hair Salon, HT Hot Tub/Spa, HJ Handicap Units, HV High Visibility, LA Laundry Facilities-Central, MA Managers Unit, MP Management/Contract, MR Management/Resident, PA Play Area, PI Pool Inside, PO Pool Outside, PC Parking Covered, PP Parking Paved, RS Restrictive Covenants, SA Sauna, SL Sprinklers/Lawn, SS Security System, TS Tennis, VM Vending Machines

REMARKS and/or EXCLUSIONS (Enter Remarks, separate w/commas and/or spaces. First two lines will appear in book. Use R1, R2, and R3 to modify Remarks.)

LISTOR, OFFICE NAME, EMAIL, PH L, PH O, AGENT ID, OFFICE ID

COOP COMPENSATION (At least one \$ amount or % must be offered), BUYERS AGENCY, TRANSBROKER, EXCLUSIVE AGCY (One), PROSPECT RESERVATION (One), VARIABLE COMM (One)

BW GLOSSIES (3,5 x 5 Black & White Picture), LASER PRINT (Digitized Print), SCREENED PRINT (Half Tone Picture), SIGNATURE, LIST DATE, EXP DATE, REASON NO PHOTO Metrolist will take a Photo unless indicated below: P Negative, Black & White Photo, Map or Rendering Will Be Submitted, U Under Construction, N No Photo at this Time (Garage Sale, Painting, etc.), ENTERED WHERE Enter BO for Broker Office, ENTERED BY Enter Initials For Identifying Entry Person