

COND

SUBMIT TO: METROLIST, INC. P.O. BOX 4875 ENGLEWOOD, CO 80155

MLS P □

#

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2 Sided Form

"●" Items MUST BE FILLED OUT or form will be returned.

● TAX COUNTY ● PIN ADDRESS NUM AD DIR ● STREET NAME (Do Not Abbreviate)

STTYPE ● CITY (U.S. Postal - Do Not Abbreviate) BLDG# UNIT# ● ZIP CODE UNINCORPORATED Y  Yes N  No

● AREA ● SUB AREA (Do Not Abbreviate)

● NAME (Condo Complex Do Not Abbreviate) ● PRICE (No Commas, No Cents) \$

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**GRID INFORMATION**

● NS DIR (✓ One) ● NS#  
 N  North  
 S  South  
 O  Out of Metro Area

● EW DIR (✓ One) ● EW#  
 E  East  
 W  West  
 O  Out of Metro Area

MAP# SECTION  
 (See 2004 Mapsco Denver Regional Street Atlas) (Enter A-Z, excluding I and O)

● TYPE (✓ Up to 2) FACES  
 TWN  Townhouse (Enter Direction Front Faces)  
 CND  Condo  
 HI  Hi Rise (4+)  
 LOW  Low Rise (1-3)  
 CP  Cluster/Patio

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**LEVEL** Floor # or  
 GR = Ground  
 PT = Penthouse  
 GA = Garden Level

UNIT (✓ If applies)  
 ON END Y  Yes

● BASEMENT (✓ One) (✓ One if applies)  
 F  Full W  Walk-Out  
 P  Partial G  Garden Level  
 N  None C  Cellar

SUBFLOOR (✓ Up to 2)  
 CR  Crawl Space SO  Structural Subfloor Other  
 SL  Slab ST  Structural Subfloor Wood

BSMT FINISHED (✓ One) % BSMT FINISHED  
 F  Fully Finished  
 P  Partially Finished  
 O  Open

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**FIREPLACE LOCATION (✓ Up to 2)**  
 L  Living Room D  Dining Room  
 F  Family Room K  Kitchen  
 B  Bedroom M  Master Bedroom

# OF FIREPLACES

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● CAR STORAGE (✓ Up to 3) (Separate by Commas)  
 G  Garage A  Attached SPACES  
 C  Carport D  Detached (Enter # Of)  
 F  Off Street R  Reserved  
 N  None O  Oversized  
 T  Tandem U  Unrestricted

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● HEAT (Primary Source) (✓ One) (Separate by Comma) (✓ One)  
 G  Gas FA  Forced Air  
 P  Propane HW  Hot Water  
 E  Electric BB  Baseboard  
 S  Solar PE  Pellet  
 W  Wood HP  Heat Pump  
 C  Coal WH  Wall Heater  
 O  Oil GR  Gravity  
 ST  Stove SH  Space Heater  
 AC  Active  
 PS  Passive  
 SM  Steam  
 RA  Radiant

AVG UTIL \$ (Excluding Water & Sewer)

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LAUNDRY LOC WSH/DRY HOOK-UP (In Unit)  
 (Enter U, M, L or B) Y  Yes  
 No

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DIMENSIONS (Feet) LOCATION  
 (Enter Dimensions - 12x10) (Enter U, M, L or B)

MASTER BR x  
 FAMILY ROOM x  
 LIVING ROOM x  
 DINING ROOM x  
 KITCHEN x  
 STUDY/DEN x

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● EXCLUSIVE AGCY (✓ One) ● VARIABLE COMM  
 EA  Exclusive Agency (✓ One) V  Yes  
 ER  Exclusive Right N  No

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PROSPECT RESERVATION ● LIMITED SERVICE (✓ One)  
 (✓ One) P  Yes  No  
 No ● ENTRY ONLY (✓ One)  
 Yes  No

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**BEDROOM** BATH (F=Full, T=3/4, H=1/2, Q=1/4, R=Rough)  
 (No #'s, No Commas, ex: 3 Full 2 Half=FFFHH)

U BR U BA  
 M BR M BA  
 L BR L BA  
 B BR B BA

● BEDROOMS TOTAL ● BATHS TOTAL

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APPROXIMATE SQUARE FEET U=Upper L=Lower M=Main B=Bsmt  
 Ranch=M&B Bi-Level=U&L  
 2-Story=U&M&B Tri-Level=U&M&L  
 4-Level=U&M&L&B

U SQ  
 M SQ  
 L SQ

● SQUARE FEET (No comma) ● FINISH SQ FT TOT

B SQ ● TOTAL SQ FT

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MEASUREMENT FROM (✓ One)  
 C  County Records B  Builder  
 L  Listor Measured F  Floor Plans  
 A  Appraiser Measured

DATE MEASURED (DD-MMM-YYYY e.g.: 01-JAN-2001)

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● CONSTRUCTION/Exterior Material (✓ One) (Separate by Comma) (✓ One)  
 FR  Frame FK  Frame/Rock  
 BR  Brick RK  Rock  
 VY  Vinyl Siding CO  Concrete  
 FB  Frame/Brick MO  Modular  
 SU  Stucco MS  Metal Siding  
 MR  Moss Rock CS  Cedar Siding  
 BL  Block WS  Wood Siding  
 AD  Adobe JM  JM Asbestos  
 LG  Log MH  Manufactured  
 SB  Stucco/Brick OT  Other

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● STYLE (✓ One) ARCHITECTURE (✓ One)  
 R  Ranch/One-Story BU  Bungalow  
 BI  Bi-Level CA  Cabin  
 TR  Tri-Level CT  Contemporary  
 FT  Front/Back Tri-Lv MC  Mountain Contemp  
 4L  Tri-Level w/Bsmt RC  Rustic Contemp  
 F4  Front/Back 4L SP  Spanish/SW  
 SH  Story & 1/2 TR  Traditional  
 2S  Two Story VC  Victorian  
 3S  Three Story  
 LO  Loft  
 ST  Studio OT  Other

● YEAR (Year Built, 2003 NOT 03)  
 (4 Digits MUST Be Entered)

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ROOFING MATERIAL (✓ Up to 2)  
 CO  Composition Shingles (Asphalt, Fiberglass, Organic)  
 RR  Rolled Roofing BU  Built-Up (Tar & Gravel)  
 WS  Wood Shingles SS  Simulated Shake  
 CS  Cement Shake CT  Concrete Tile  
 ME  Metal SL  Slate  
 ST  Spanish Tile OT  Other  
 DC  Dimensional Comp UK  Unknown

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BUILDER  
 MODEL

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● AGENT ID ● LISTOR ● PHL (Area Code)

● OFFICE ID ● OFFICE NAME

● PHO (Area Code) SHOWING PHONE# (Area Code) ● FAX# (Area Code)

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● CURR LIST DATE (DD-MMM-YYYY e.g.: 01-JAN-2003) ● EXP DATE (DD-MMM-YYYY e.g.: 01-JAN-2003) ● SIGNATURE

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METROLIST Cond Form (Revised 12/04) Copyright 1999-2005

ENTERED WHERE Enter BO for Broker Office ENTERED BY Enter Initials of Entry Person

REQUIRED ONLY IF FAXED OR MAILED TO METROLIST

Listing Address \_\_\_\_\_ Listor \_\_\_\_\_

Office \_\_\_\_\_ Off Phone \_\_\_\_\_ Office ID \_\_\_\_\_

DESCRIPTION (✓ Up to 34 - Only 15 in Book - 34 Online)

- |   |  |  |  |  |   |
|---|--|--|--|--|---|
| AC <input type="checkbox"/> Air Condition-Central | CU <input type="checkbox"/> Cul-de-sac           | GA <input type="checkbox"/> Garden Area        | MO <input type="checkbox"/> Microwave Oven       | SA <input type="checkbox"/> Smoke Alarm          | TX <input type="checkbox"/> 1031 Exchange       |
| AF <input type="checkbox"/> Attic Fan             | CV <input type="checkbox"/> Central Vacuum       | GC <input type="checkbox"/> Golf Community     | MR <input type="checkbox"/> Media Room           | SC <input type="checkbox"/> Self-Cleaning Oven   | UD <input type="checkbox"/> Updated             |
| AG <input type="checkbox"/> Age Restricted Cov    | DB <input type="checkbox"/> Double Pane Windows  | GD <input type="checkbox"/> Garage Door Opener | MS <input type="checkbox"/> Master Suite         | SD <input type="checkbox"/> Satellite Antenna    | UT <input type="checkbox"/> Utility Shed        |
| AO <input type="checkbox"/> Agent Owner           | DE <input type="checkbox"/> Deck                 | GG <input type="checkbox"/> Gas Grill          | NA <input type="checkbox"/> No Animals           | SE <input type="checkbox"/> Security Entrance    | VC <input type="checkbox"/> View City           |
| AU <input type="checkbox"/> Auction               | DG <input type="checkbox"/> Dog Run              | GL <input type="checkbox"/> Gas Logs           | NC <input type="checkbox"/> Newer Carpet         | SF <input type="checkbox"/> Smoke Free           | VL <input type="checkbox"/> Vaulted Ceiling     |
| BA <input type="checkbox"/> Burglar Alarm         | DO <input type="checkbox"/> Double Oven          | GR <input type="checkbox"/> Great Room         | NH <input type="checkbox"/> New Home             | SH <input type="checkbox"/> Solar/Hot Wtr Heater | VM <input type="checkbox"/> View Mountains      |
| BG <input type="checkbox"/> Backs to Greenbelt    | DR <input type="checkbox"/> Dryer                | HC <input type="checkbox"/> Handicap Features  | NP <input type="checkbox"/> Newer Paint          | SK <input type="checkbox"/> Skylights            | WA <input type="checkbox"/> Washer              |
| BL <input type="checkbox"/> Balcony               | DS <input type="checkbox"/> Disposal             | HD <input type="checkbox"/> HUD Owned          | OG <input type="checkbox"/> On Golf Course       | SN <input type="checkbox"/> Sauna                | WB <input type="checkbox"/> Wet Bar             |
| BO <input type="checkbox"/> Backs to Open Space   | DW <input type="checkbox"/> Dishwasher           | HS <input type="checkbox"/> High Speed Access  | PA <input type="checkbox"/> Parking Add'l Off St | SO <input type="checkbox"/> Solar                | WC <input type="checkbox"/> Window Coverings    |
| BW <input type="checkbox"/> Buyer's Warranty      | EC <input type="checkbox"/> Evap Cooler          | HT <input type="checkbox"/> Hot Tub            | PC <input type="checkbox"/> Pool Community       | SP <input type="checkbox"/> Sprinkler            | WD <input type="checkbox"/> Wood Floors         |
| CA <input type="checkbox"/> Cable Available       | EF <input type="checkbox"/> Elec Air Filter      | HU <input type="checkbox"/> Humidifier         | PF <input type="checkbox"/> Pet Free             | SS <input type="checkbox"/> Sun Room             | WI <input type="checkbox"/> Walk-in Closets     |
| CF <input type="checkbox"/> Ceiling Fan           | EL <input type="checkbox"/> Elevator Access      | IC <input type="checkbox"/> Intercom           | PG <input type="checkbox"/> Playground Area      | ST <input type="checkbox"/> Stove/Range/Oven     | WK <input type="checkbox"/> Work Shop           |
| CH <input type="checkbox"/> Carriage House        | ES <input type="checkbox"/> Eating Space/Kitchen | JA <input type="checkbox"/> Jet Action Tub     | PR <input type="checkbox"/> Pet Restrictions     | SU <input type="checkbox"/> Sump Pump            | WP <input type="checkbox"/> Water Purifier      |
| CI <input type="checkbox"/> Cable Installed       | FD <input type="checkbox"/> Formal Dining        | JJ <input type="checkbox"/> Jack & Jill Bath   | PS <input type="checkbox"/> Pellet Stove         | SW <input type="checkbox"/> Storm Windows        | WR <input type="checkbox"/> Water Softener      |
| CL <input type="checkbox"/> Corner                | FE <input type="checkbox"/> Fence                | KI <input type="checkbox"/> Kitchen Island     | PT <input type="checkbox"/> Patio                | TC <input type="checkbox"/> Tennis Court         | WS <input type="checkbox"/> Wood Stove          |
| CO <input type="checkbox"/> Compactor             | FI <input type="checkbox"/> Fireplace Insert     | LE <input type="checkbox"/> Lender Owned       | QP <input type="checkbox"/> Quick Possession     | TF <input type="checkbox"/> Tile Floor           | WW <input type="checkbox"/> Wall to Wall Carpet |
| CP <input type="checkbox"/> Covered Patio         | FR <input type="checkbox"/> Freezer              | LO <input type="checkbox"/> Loft               | RF <input type="checkbox"/> Refrigerator         | TM <input type="checkbox"/> Two Master Bdrm      | YD <input type="checkbox"/> Yard                |
| CR <input type="checkbox"/> Corp Owned Relo       | FX <input type="checkbox"/> Fix-Up               | MB <input type="checkbox"/> Master Bathroom    | RM <input type="checkbox"/> Remodeled            | TO <input type="checkbox"/> Tenant Occupied      |   |
| CT <input type="checkbox"/> Cook Top              | 5P <input type="checkbox"/> Five Piece Bath      | ML <input type="checkbox"/> Mother-In-Law Apt  | RV <input type="checkbox"/> RV Parking           | TP <input type="checkbox"/> Triple Pane Wndws    |   |

**PUBLIC REMARKS**

R1 \_\_\_\_\_

R2 \_\_\_\_\_

R3 \_\_\_\_\_

R4 \_\_\_\_\_

R5 \_\_\_\_\_

R6 \_\_\_\_\_

(R1 Appears on the Computer, in the Book and on the EASY Brochures. R2-R6 Will appear in the Computer and on EASY Brochures-Will Not Print In The MLS Book.)

**BROKER REMARKS (PRIVATE)**

B1 \_\_\_\_\_

B2 \_\_\_\_\_

**CONTRACT INFORMATION (Online only-Data obtained through Print Everything or enter "Contract Info" in Custom Print)**

● LEGAL1 \_\_\_\_\_

LEGAL2 \_\_\_\_\_

● EXCLUSIONS1 \_\_\_\_\_

EXCLUSIONS2 \_\_\_\_\_

● EARNSTCK TO \_\_\_\_\_

MIN EARNST (No Commas, No Cents) \_\_\_\_\_ POSSESSION \_\_\_\_\_

\$ \_\_\_\_\_

**DIRECTIONS to property (Online only-Data obtained through Print Everything or enter "Directions" in Custom Print)**

● D1 \_\_\_\_\_

D2 \_\_\_\_\_

D3 \_\_\_\_\_

D4 \_\_\_\_\_

D5 \_\_\_\_\_

● PHOTOS provided by (✓ One)

B  Broker Submitted Photo

M  Metrolist Will Take Photo

PREVIOUS PHOTO \_\_\_\_\_

Enter the old listing number of the desired photo

<b>PHOTO PRODUCTS</b>	<b>BROCHURE PRODUCTS</b>
BW GLOSSIES <input type="checkbox"/> (3.5 x 5 Black & White Picture)	EASY BROCH DATE _____ - _____ - _____
SCREENED PRINT <input type="checkbox"/> (Half Tone Picture)	Enter today's date (DD-MMM-YYYY e.g.: 01-JAN-2003)
COLOR GLOSSIES (3.5 x 5) (✓ One) 1 <input type="checkbox"/> 2 <input type="checkbox"/> 4 <input type="checkbox"/> 10 <input type="checkbox"/> 20 <input type="checkbox"/> 40 <input type="checkbox"/> 100 <input type="checkbox"/> 200 <input type="checkbox"/>	Order in Increments of 100
	QTY EASY BROCH _____

INTERNET ADS N  No

GHOSTLISTING \_\_\_\_\_ Enter Area(s) for Ghost Listing(s)

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